

FIRE SAFE SONOMA

Minutes

CAL FIRE West Division Headquarters
2210 W. College Ave, Santa Rosa, CA 95401

Attended:

Tamara Boulton, Suzie Blankenship, Eric Hoffmann, Jack Rosevear, Marjorie Conley, Nathan Garrett, Tony Walls, Guest -Ken Krout (Sonoma County Parks)

Introductions

Approval of May 2, 2006 Minutes

A motion was made by Jack Rosevear to approve the May 2nd minutes and was seconded by Marjorie Conley.

Procedures and Policy Manual

During that May meeting the board adopted the "Conflict of Interest" policy and Fire Safe Mission Statement.

Further discussion regarding the remainder of the manual will be discussed the next meeting.

Reports:

Chipper Program Participation Form

Everyone who wants to participate in the chipper program needs to fill out the form. The form assists in scheduling, includes a waiver and addresses the landowner's agreement to participate. The board reviewed the form.

Chipper Program-Green Valley Road Area

Funds due from PG &E - \$ 7,500.00 outstanding, to date. Caerleon had been advised by the PG & E Grant Manager that the "check is in the mail". Contractor, Davey Tree is currently working in the Green Valley Road area where Sudden Oak Disease (SOD) is prevalent. A homeowner in the Green Valley area coordinated the program for participants. For interest and scheduling purposes landowners were asked to fill out a form "Request for Chipping". Caerleon coordinated a public meeting to advise the landowners about the chipping program prior to the form being sent out. The form was e-mailed to landowners. Approximately 20 landowners in the Green Valley area took advantage of the chipper program.

Chipper Program-Camp Meeker Area

Next target area will be Camp Meeker. Caerleon will be scheduling a community meeting by next month. Firescape will be the contractor on this project.

Napa County Chipper Program

Caerleon attended the Napa County Chipper Program inaugural meeting last month. Firemen's Fund and Air Quality Management purchased the chipper for the program. Mike Wilson of CAL FIRE is responsible of the program. The program falls under the umbrella of Napa County. Crew/workers compensation are covered by two grants. SOD could drive a similar program in Sonoma County if people got behind it.

SOD Grants

Two active SOD grants

Sonoma County grant currently active – strategic planning- Caerleon hopes to form a technical advisory program. Criteria for sponsorship is being addressed through the advisory program. Criteria was listed on grant writing process:

- \$2,000 to \$3,000 to homeowners – the amount may vary depending on how many homeowners participate.
- If chipper funding is not available – could create neighborhood chipper program

Other SOD grant becomes active next November. Need grant selection committee. Homeowners will pay contractors and then submit invoice to FIRE SAFE SONOMA for reimbursement. CAL FIRE will assist in doing home inspections.

Community Wildland Protection Plan - CWPP

\$10,000 is active and giving Caerleon heartburn. Caerleon has hired a subcontractor, Kalia Mussetter to assist her.

Caerleon has created a spreadsheet to manage needed tasks and tracking of time. The board will require a independent contractor agreement for each separate work plan. The board also will require Caerleon to turn in an itemized invoice at the end of each month accounting for hours billed and project/progress worked on during the month. Payment will be made to Caerleon once a month.

Caerleon asked that the board review and bless "Project and Overall Independent Contractor Agreement". A motion was made by Marjorie Conley and seconded by Tony Walls to accept Grant Project approval agreement and CWPP clarification. The motion was seconded. **Caveat:** The board requested to leave open the door that more clarification made be required regarding the Independent Contractor agreement in the future.

CA Fire Safe Council Capacity Grant

Amount \$5000.00. This grant is due to expire on July 31st, 2007. Caerleon will spend the remaining balance left on printed material for FIRE SAFE SONOMA.

A motion was made to approve the capacity building grant by Marjorie Conley. It was seconded by Tony Walls. Caerleon will invoice Tamara for payment.

Treasury Report

No activity. Current balance is \$29,729.63.

Taxes 2006

Tamara presented the tax forms for 2006. Tamara mentioned that "In kind" issues may be addressed in 2007. "in Kind" may also be addressed by the county and Caerleon, as well.

Old Business

FOLLOW-UP

Ask Mike Wilson to attend next FIRE SAFE SONOMA meeting to get his input on the Napa County Chipper program.

Next Meeting

July 11, 2007 at CAL FIRE / West Division location