

Fire Safe Sonoma
CDF West Division Headquarters
2210 W. College Ave, Santa Rosa, Ca
Minutes
June 4th, 2008

Attendees

Jack Rosevear, Vern Losh, Caerleon Safford, Tamara Boulton, Marjorie Conley, Nathan Garrett, Tony Walls

Agenda Modification

There were no additions, deletions, or reordering of the June 4th agenda

Consent Agenda

Fire Safe Sonoma (FSS) Board requested minor corrections to be made in the April minutes. Corrections are to be made by Tony Walls. Minutes were approved by the Board.

Update on Status of FSS Grants

Community Wildfire Protection Plan (CWPP) Grant

Caerleon submitted invoicing for CWPP grant to the Board.

FSS will use money from the Fireman's Fund to help fund the CWPP.

Caerleon requested the Board's approval to use money from the Fireman's Fund to purchase a new projector for presentations at various community meetings. The Board approved the purchase of a new projector for FSS.

Caerleon lead a discussion on previously held community meetings and the schedule of future community meetings.

SOD Grant

The current application is on the FSS website.

35 applications have been received to date.

12 applicants are Home Owners Associations (HOA's).

23 applicants were individual property owners who are requesting more money that would be allotted.

Caerleon will form a selection committee by Mid-June.

Environmental compliance clearance from Bureau of Land Management (BLM) is needed to move forward with projects associated with the SOD grant.

FSS continues to wait for the first installment of SOD grant money in the amount of \$18,000 as well as the full installment of \$100,000. The program cannot start until this money is received. The money is to fund contractor services needed to complete projects. Jack requested Caerleon be more detailed with invoicing to provide clarity.

Chipper Grant

The grant has been approved by the Air Quality Board.

The Chipper will soon be delivered to the vendor.

Jack submitted the invoice for the chipper with a list of options and capacities. The cost of the chipper is \$35,020.19.

The chipper will be delivered to the CalFire station in Glen Ellen.

Jack will provide rules and regulations for use of the chipper by local fire departments at the next FSS meeting.

Jack will produce a press release describing the purpose and use of the chipper.

The Air Quality Board wants the chipper to be used equally across all areas of Sonoma County.

Training will be provided on proper use of the chipper to all users.

Western Wild Urban Interface (WUI) Grant Program

Applications are due September 19th.

Grant funding tops out at \$350,000 with a 50% match.

The grant is pathogen and insect based.

Budget Preparation

Tamara Boulton distributed a current FSS budget report which included historic documentation.

Through the report Tamara illustrated that FSS doesn't have enough revenues to cover costs.

FSS needs capital replacement money.

FSS needs to incorporate funding for capital items, web administration, publication materials, etc. into the annual budget.

Website Update

Tony Walls attained information on costs and opportunities for FSS to support the website independent of the Sonoma County IT department.

Tony will contact a local internet service provider, Sonic.net, to verify web hosting costs.

Jack suggested Santa Rosa Fire Inspector, Mike Jones, could assist with website maintenance.

Suggested Future Policy and Procedures Manual Additions

Travel Policies

Personnel Policies – Caerleon may have a template available to assist with the institution of personnel policies.

New Business

Fire Prevention Officers meeting scheduled for June 24th. This meeting will cover the basics of conducting defensible space inspection.

Next FSS meeting will be held on July 2nd.