

**Fire Safe Sonoma**  
**CDF West Division HQ – 2210 W. College Ave, Santa Rosa, Ca**  
**Minutes**  
**June 3rd, 2009**

**Attendees**

Jack Rosevear, Tamara Boulton, Caerleon Safford, Ray Utterback, Harlan Tranmer, Nathan Garrett, Tony Walls

**Consent Agenda**

All present Board members unanimously approved the consent agenda.

**Fire Safe Sonoma Website**

FSS will make a concerted effort to update the website with new material moving forward. Caerleon volunteered to get current material, such as minutes and upcoming meetings on the website.

Jack mentioned Chuck Joyner and/or Steve Smith (retired from CalFire) may assist FSS with website maintenance.

**Grants**

**SOD Grant**

\$95,705 has been committed to projects that have already established or under way. More money from the grant will be committed to pursue additional projects. Caerleon would also like to commit some funding from the grant to pay for a Bio-Char project for disposal of plant material.

**Chippers Ahoy! Grant**

Caerleon has secured an application for this grant.

**Chipper Extravaganza Grant**

The grant should be funded in December of 2009. Caerleon briefly outlined various components of the grant.

**Timesheet and Expensing**

Caerleon submitted invoicing at the meeting. The Board needed time for review before the invoice can be approved. Caerleon will email the invoice to the Board.

**Air Quality Chipper Program**

Jack informed the Board that the Chipper was currently being used in Santa Rosa,

Healdsburg and Cloverdale.

Local efforts and use of the chipper are in line with expectations and the projects are going well.

A chipper safety class will be provided for the various entities that use the chipper.

## **New Business**

### **Advertise FSS Meetings**

Tamara Boulton was tasked to build an email list of individuals and groups who would be interested in FSS meetings. Any Board member who knows of a group or individual they would like to invite to the meeting must forward a corresponding email address to Tamara.

The website should have links to participating entities such as Fire Free Fitch.

Jack will solicit FPO's for additional email addresses.

Harlan suggested Sweetwater Springs Water District be included on the email list.

### **New FSS Board Member**

Ray Autterbach, a meeting attendee, explained his history and want to be part of FSS. The Board unanimously elected Ray to the Board.

## **Future Agenda Items and Next Meeting Date**

All other agenda items not covered in this meeting will be addressed at the next FSS meeting on July 5<sup>th</sup>, 2009.