

MINUTES

Fire Safe Sonoma Meeting

February 2, 2005

1. Introductions

- All board members present with the exception of Board member Dougherty

2. Treasurer's Report

- Tamara reported that the beginning balance including the deposit for the Station to Station run as of 01/31/05 was \$20,397.24. Payments were made out to Kevin Paul for chipping, Occidental Arts & Ecology Center and Karen Vogel for the West County Project. Current balance is \$7,763.28. A motion was made by Ed Shriver to approve the minutes. A second was made by Marjorie Conley. The treasurer's report was approved unanimously.

3. West County Grant Review and Approval

- FSS in continuing to be the fiscal agent for West County. The grant includes 11 fire agencies. The grant information was reviewed and a motion for approval was made by Bert Boyce and a second was made by Ed Shriver. All board members were in favor of the motion, motion passed.

4. State Farm Grant Update

- State Farm representative not present. Caerleon Safford reported that State Farm had received the grant proposal and awaiting word from Lonnie Haskins with State Farm. The total amount of the grant was approximately \$20,000.00 for the revamping and printing of the Living with Fire brochure. Caerleon advised that we should hear back in approximately a month on their determination. If the grant is successful, State Farm's logo will appear on the brochure.
- Vern to check with Fireman's Fund regarding possible grant funding.

5. Website

- No new information from Jack. The website needs cleaning up and preparations completed for the upcoming fire season. It was suggested that contact information be made available on the website for the West County project. The West County project has no website set up as of yet.

6. Old Business

- Living with Fire reprint- Pete Martin
No photos selected for cover yet. Brochure changes at this point are conceptual, nothing written down yet. We will be able to get four pages added to the brochure at no additional cost. Pete recommended improving the plant list and had made contacts with master gardeners of Sonoma County and he was provided with additional contact numbers to look further into getting information for the plant list. Pete brought up the idea of having State Farm's logo on the front of the brochure due to the possible upcoming grant. Pete recommended doing away with the Homeowner's Guide to Calculating Percent Slope from the brochure. Vern advised that he would like the updated brochure reprint to be ready by Wildland Fire Prevention Week, which is slated for the first part of May. It was also brought up to include a link in the brochure for Sudden Oak Death.

7. New Business

- Marjorie presented a donation check from Soroptomist International for \$1,000.00 to go towards the Living with Fire reprinting.
- Follow up on Station to Station- No meeting date set at this time to meet with the previous coordinator to review the financial records and obtain planning information. Vern advised that he has been in contact with him and it's a matter of getting their schedules together to come up with a date.
- Pete Martin advised that there is an arborist column available in the San Francisco Chronicle on the first and fifth Wednesday of each month. The column provides good information on many topics.
- Jack brought up the idea of an updated class for the tree industry as well as homeowners prior to fire season. Pete would like some assistance if we proceed. Consensus of group was to move forward with the class and attempt to have the class sometime in mid June. Need to send out pre-contact letters to determine the amount of interest. Another target group for the class could be architects and planners. Jack advised that he would check with the county planners to gauge interest.
- Mendocino Fire Safe Council wants to share information for the Living with Fire brochure. Jack OK'd them to use the existing information and also recommended a possible collaborative effort in the future. Marjorie advised that she could provide Soroptomist information to Mendocino Fire Safe Council for possible financial assistance.

8. Next Meeting

- The next meeting will be on March 2, 2005 at Santa Rosa CDF at noon.

A motion was made by Bert Boyce to adjourn the meeting. A second was made by Marjorie Conley. All were in favor and the meeting was adjourned.