

**Fire Safe Sonoma**  
**Fire Safe Sonoma 2008 Planning Meeting**  
**Wednesday, January 16<sup>th</sup>, 2008**  
**CDF West Division Headquarters – 2210 W. College Ave, Santa Rosa, CA**

**Attendees**

Jack Rosevear, Caerleon Safford, Tamara Boultonbee, Marjorie Conely, Suzie Blankenship, Nathan Garrett, Tony Walls

**Treasurer's Report**

A brief discussion of the report was lead by Financial Officer Tamara Boultonbee. The beginning balance was \$33,715.22. A deposit made by the California Fire Safe Council (BLM 9557) in the sum of \$1,620.00, raised the balance to \$33,335.22.

**Approval of Minutes**

A motion was made to accept the minutes from the previous meeting on December 5<sup>th</sup>, 2007. The motion was unanimously accepted.

**Tax Preparation**

Board Members conducted dialogue concerning the need for Fire Safe Sonoma (FSS) to hire someone to help with tax preparation. Tamara contacted the volunteer center to find a tax assessor. The estimated cost for the service could range from \$400 to several thousands of dollars. It was suggested that an outside party do taxes for FSS as a measure to provide some checks and balances. Tamara suggested FSS use Hood & Strong, a firm that represents many non-profit organizations. All Board Members agreed to use Hood & Strong excepted for Tamara, who abstained to accept due to personal involvement with the Hood & Strong.

**Grant Update**

**CWPP Grant:** Caerleon reported that \$18,000 of the CWPP grant has been distributed.

**S.O.D. Grant:** Sonoma County is trying to leverage money for SOD Grant. Caerleon spoke about the SOD Strategic Plan for Sonoma County. She was of assistance on the fire portion of the Plan. She also reported that Sonoma County has the highest rate of infestation of SOD in all counties of California. There are over 1,000,000 acres of threatened area in California. A discussion was held on the impacts of SOD in Sonoma County and the impact on PG&E to mitigate infected trees.

Caerleon Informed Board Members that the 2008 grant cycle has started and applications must be submitted in April. Caerleon is considering submittal of an application for a grant that would provide staffing to man a chipper.

### **2008 Planning Topics**

**Vision, Mission, Values:** FSS Board Members were separated into three teams of two in order to focus on developing a “vision statement”, a “mission statement” and a list of organizational values. Nathan Garrett and Tony Walls were tasked to develop a revised Mission Statement. Jack Rosevear and Caerleon Safford were tasked to develop a revised Mission Statement. Tamara Boulton and Marjorie Conely were tasked to develop a list of FSS core values. All teams are to report back with their proposals at the next FSS meeting.

**2008 Schedule:** The Board agreed to hold FSS meetings on the first Wednesday of every month. The Board also agreed to adopt and approve a “consent agenda” to stream-line meetings. More discussion on this topic should occur at the next meeting to decide which items would be included in the consent agenda. Documentation of the items covered in the consent agenda need to be distributed to board members before an upcoming meeting.

**2007 Accomplishments:** FSS Board held a discussion on the various accomplishments of FSS in 2007. The following is a list of what FSS had accomplished:

- Chipper Days Program
- Ability to solicit and receive monetary donations
- Raised public awareness throughout Sonoma County
- Received funding from BLM Grant
- Creation and distribution of the “Living With Fire” brochure
- Establishment of a Fire Safe Garden

**2008 Goals:**

FSS Board decided upon goals that could be accomplished in 2008. The following is a list of the goals discussed. This list is only suggested goals at this time and may be added to or subtracted from as the board sees fit:

- Outreach to Spanish speaking population in Sonoma County
- Create Wildfire Awareness programs for schools
- Outreach to senior citizens
- Diversify Board membership
- Target home owner associations with educational demonstrations
- Update and improve FSS website
- Finish the Fire Safe Garden