

Fire Safe Sonoma
CDF West Division HQ – 2210 W. College Ave, Santa Rosa, Ca
Minutes
August 4th, 2010

Attendees

Tamara Boulton, Ray Utterback, Marj Conley, Nathan Garrett, Mark Aston, Todd Derum, Caerleon Stafford, Jack Rosevear

Additions, Deletions, or Reordering to the Agenda :

- None noted

Reports:

- Treasurer's Report – reviewed by board
- Chief's Meeting – Randy Collins will be switching jobs and the next meeting to be held August 11th in Windsor
- Minutes – Changes to be made:
 - Recorded date for July minutes as June date

Grant Status:

- *RFP for Chippers Ahoy!!*
 - Reviewed addendum
 - Working on RFP for Chippers Ahoy !! defensible space (looking to target seniors)
 - Look into Optimus Club for donated funds for administrative duties
- *SNAP Program*
 - Senior Disabled Assistance Program for defensible space – exploring grant funding
- *CWPP*
 - Caerleon to hire neighbor to do edits for document at \$35 an hour. Board approved to have edits done up to a cost of \$400. Edits to be completed by the September meeting
 - John Lovey – Work on history portion of document with Todd overseeing process. History to be completed by September / October timeframe.

Website Update

- Caerleon to send updates for sign-up sheets for chipper programs to Ben for input onto the website
- MCN \$15 a year charge. An e-mail follow-up to be done by Caerleon

MOU: Insurance – Mark Aston

- Large policy in place for the FSS board and chipper
- Question: Is CSA 40 funding the policy?
- VIN# needed from Jack for chipper insurance

Air Quality Chipper – Discussion

- North Bay Air Quality Management willing to take grant request for chipping truck – George Erdman
- International Truck – Hybrid w/ dump bed / Class A DL
- Asking for matching funds
- Jack R – to work with Todd on business plan that emulates Napa’s program
- Debbie Cummings and staff for VIP assistance if needed
- A press release should happen with FSS and NBAQM acting as partners
 - Pros: Cal Fire VIP’s to help run the truck / crew
 - Cons: Staffing / insurance / Maintenance / \$ to help keep the vehicle maintained

Next Meeting Follow-Up Action Items:

- Caerleon to task duties for VIP’s
- VIN# for chipper from Jack
- CWPP edits complete and history work being researched
- Update on Napa’s chipper program from Jack and Todd
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Future Agenda Items and Next Meeting Date

- **Add Chief’s meeting update to future FSS agenda’s**
- Next meeting to be held at CDF West Division HQ – 2210 W. College Ave, Santa Rosa on 9/1.